

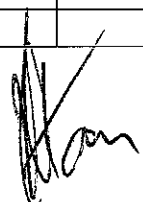
BOUGHTON MONCHELSEA COMMUNITY CHOIR

Notes of Meeting held on Friday 14 July 2023, 7.00pm,

at 6 Penny Close, Boughton Monchelsea

Present: Paul Warren, Debby Boland, Jeff Bray, Mary D'Arcy, Tracey Davies, Lyn Dive, Robin Fuller, Fiona Goodwill, Liz Owen

	Agenda Item	Action
1.	Apologies for Absence were received from Karen Hill and Sue Burbridge.	
2.	Minutes of Meeting held on 24 March 2023	
2a.	<p>Matters arising from above meeting</p> <p>Item 5:</p> <ul style="list-style-type: none"> • RF had changed the Constitution to read 'a quorum of 2 people'. • RF questioned why the date of the 24th March meeting had not been changed as the number of committee members in attendance did not meet the quorum as shown in the Constitution. PW indicated that for the purposes of the 24th March meeting the committee was not bound by the Constitution as it was not approved and there were matters which could be progressed. <p>Item 7:</p> <ul style="list-style-type: none"> • RF felt it was possible to use the village hall for a concert. Discussion took place on advantages/disadvantages and it was agreed that RF would prepare a plan on how to stage an event in the village hall ensuring adequate and safe space for accommodation of a choir of 60, plus conductor and soloist, audience of 140+ with sufficient space for refreshments to be served and allowing free movement for all persons present. • Music Selection – agreed in the minutes the music selection and general direction of the musical repertoire of the choir are the responsibility of the Music Director. Feedback from the concert was that some of the songs were not familiar. RF proposed that the Committee ask KH to consider adding some more familiar pieces to concert programmes. • Soloists – PW reported that KH is not encouraging members to volunteer as this can be embarrassing to her (as she would have to assess capabilities!!) and also to the member. A way needs to be determined to assess potential members as soloists and it was suggested that an open mic/karaoke evening could be used as an informal audition. • Social Evening – to be arranged next Spring. PW to speak to RS regarding a Karaoke machine. <p>Item 11:</p> <ul style="list-style-type: none"> • RF requested to change the date of the September meeting. Please refer to Minute 10 below. 	<p align="center">✓</p> <p align="center">RF</p> <p align="center">ALL</p> <p align="center">PW</p>
2b.	<p>Action points from above meeting</p> <ul style="list-style-type: none"> • All points contained in the minutes had been actioned. 	
2c.	Minutes accepted	



	<ul style="list-style-type: none"> The minutes were accepted as a true record. 	
3.	Minutes of Meeting on 24 April 2023	
3a	Matters arising from the above meeting <ul style="list-style-type: none"> There were no matters arising. 	
3b	Action points from above meeting <ul style="list-style-type: none"> All points contained in the minutes had been actioned. 	
3c	Minutes accepted <ul style="list-style-type: none"> The minutes were accepted as a true record. 	
4.	17 June 2023 – Concert ‘Mop Up’ <ul style="list-style-type: none"> Positive feedback had been received from those who attended. RF suggested that the choir should sit at the back of the church. After discussion it was agreed that the choir should be seated at the sides of the church to ensure the audience had best possible view and maximize audience space. 	
5.	AGM ‘Mop Up’	
5.1	Constitution Update <ul style="list-style-type: none"> RF had updated the Choir Constitution to cover dissolution of the choir without limiting the selection of beneficiaries. 	EO/PW
5.2	Linda Darling Comments: <ul style="list-style-type: none"> Email had been received from LD explaining that she ‘did not think any charity or good cause should be named in the constitution when talking about a possible time in the future when the choir could be disbanded’. LD also did not ‘like the thought of the choir becoming a money-making entity’. This was discussed and noted. Chairman to discuss with LD. 	PW
5.3	Start Up Kit to include Constitution <ul style="list-style-type: none"> It was agreed that the ‘Start Up Kit’ should include the signed Choir Constitution. EO to send this to DB. 	EO/DB
5.4	Circulation of Approved Constitution <ul style="list-style-type: none"> The approved Constitution was signed off by the Chairman and Committee. Signed copy to be circulated asap to all Members. 	EO/PW
6.	Website <ul style="list-style-type: none"> PW advised that a website domain had been purchased for BMCC, at a cost of £20 per year. Tracey, with the help of her grandson, had agreed to look after the website. Members of the Sub-Committee agreed as Tracey Davies, Jeff Bray and Paul Warren. RF to produce a ‘write up’ for the home page. 	RF
7.	Financial	
7.1	Professional Fees for Concerts <ul style="list-style-type: none"> After some discussion it was agreed, unanimously, that there will be a 7% increase in fees for Karen Hill and Sarah Geering. This will be effective from 1 September 2023. It was also suggested that any professional fees (KH, SG and any additional instrumentalists) should be paid from general income. 	
7.2	Charitable Giving <ul style="list-style-type: none"> After discussion, it was agreed that proceeds of concerts should be given to St Peters Church and two other charities. 	
7.3	Use of cash surplus	

	<ul style="list-style-type: none"> • JB circulated the Receipts and Payments for the year May 2023 – April 2024. • JB to look into the possibility of Gift Aid and feedback findings. • Discussion took place on reducing monthly subs to £15, or whether to have a two month 'sub holiday'. The Committee agreed, unanimously, that subs should be reduced to £15.00 from September 2023. JB to work out if this is viable. 	<p>JB</p> <p>JB</p>
8.	<p>Concert Dress</p> <ul style="list-style-type: none"> • EO had received an email from Dawn Dimond regarding concert dress at less formal events. After some discussion it was proposed that summer wear would be worn at less formal events. This was proposed by LD and seconded by EO. • EO to look at the cost of red flowers to replace the red scarves now in use. 	EO
9.	<p>Any Other Business</p> <ul style="list-style-type: none"> • Social Committee – EO had received an email from Claire Bramley-Harker, regarding organizing a social committee. EO to speak to Claire. • Easy Fundraising – Currently six choir members use this. JB to email members. • Hiring out music – Email to be sent out re maintain scores in good condition. • Joint Concert – This is an idea for the future being investigated by KH. PW agreed to look at YMCA for a possible venue. • Start-Up packs – DB to do an inventory of items in stock/required. DB to look at music scores regarding pencil marks, etc. • Date of Annual General Meeting – 24 June 2024. • Potential Date of Summer Concert – 15 June 2024. 	<p>EO</p> <p>JB</p> <p>PW</p> <p>DB</p>
10.	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> • 10 November, 2023, 7.00pm, 6 Penny Close, Boughton Monchelsea. 	